



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | | |
|-----------------------------------------------|--|-------------------------------------------------|
| 1. Name of the Institution | | NORTH KAMRUP COLLEGE |
| Name of the head of the Institution | | Dr. Surajit Barman |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 03666268747 |
| Mobile no. | | 8720904042 |
| Registered Email | | principalnkc@gmail.com |
| Alternate Email | | iqacnkc@gmail.com |
| Address | | P.O.- Baghmara Bazar, Dist.- Barpeta(Bajali) |
| City/Town | | Baghmara |
| State/UT | | Assam |
| Pincode | | 781328 |

| 2. Institutional Status | | | | | | | | | | | | | | | | | | | | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|-------|---------------------------------------|-------------|-------------|-------|-------|------|----------------------|----------|--|-------------|-----------|---|----|-------|------|-------------|-------------|---|----|------|------|-------------|-------------|
| Affiliated / Constituent | Affiliated | | | | | | | | | | | | | | | | | | | | | | | | |
| Type of Institution | Co-education | | | | | | | | | | | | | | | | | | | | | | | | |
| Location | Rural | | | | | | | | | | | | | | | | | | | | | | | | |
| Financial Status | state | | | | | | | | | | | | | | | | | | | | | | | | |
| Name of the IQAC co-ordinator/Director | Pankaj Kalita | | | | | | | | | | | | | | | | | | | | | | | | |
| Phone no/Alternate Phone no. | 03666268747 | | | | | | | | | | | | | | | | | | | | | | | | |
| Mobile no. | 7086281414 | | | | | | | | | | | | | | | | | | | | | | | | |
| Registered Email | pkjk2u@gmail.com | | | | | | | | | | | | | | | | | | | | | | | | |
| Alternate Email | pankajkalitankc@gmail.com | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. Website Address | | | | | | | | | | | | | | | | | | | | | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | http://www.northkamrupcollege.org/iqac/AQAR%202018-19.pdf | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. Whether Academic Calendar prepared during the year | Yes | | | | | | | | | | | | | | | | | | | | | | | | |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://www.northkamrupcollege.org/iqac/2019-20.pdf | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. Accrediation Details | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C+</td> <td>63.30</td> <td>2004</td> <td>04-Nov-2004</td> <td>03-Nov-2009</td> </tr> <tr> <td>2</td> <td>B+</td> <td>2.52</td> <td>2017</td> <td>22-Feb-2017</td> <td>21-Feb-2022</td> </tr> </tbody> </table> | | | | | | Cycle | Grade | CGPA | Year of Accrediation | Validity | | Period From | Period To | 1 | C+ | 63.30 | 2004 | 04-Nov-2004 | 03-Nov-2009 | 2 | B+ | 2.52 | 2017 | 22-Feb-2017 | 21-Feb-2022 |
| Cycle | Grade | CGPA | Year of Accrediation | Validity | | | | | | | | | | | | | | | | | | | | | |
| | | | | Period From | Period To | | | | | | | | | | | | | | | | | | | | |
| 1 | C+ | 63.30 | 2004 | 04-Nov-2004 | 03-Nov-2009 | | | | | | | | | | | | | | | | | | | | |
| 2 | B+ | 2.52 | 2017 | 22-Feb-2017 | 21-Feb-2022 | | | | | | | | | | | | | | | | | | | | |
| 6. Date of Establishment of IQAC | 24-Jun-2005 | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. Internal Quality Assurance System | | | | | | | | | | | | | | | | | | | | | | | | | |
| Quality initiatives by IQAC during the year for promoting quality culture | | | | | | | | | | | | | | | | | | | | | | | | | |
| Item /Title of the quality initiative by IQAC | Date & Duration | | Number of participants/ beneficiaries | | | | | | | | | | | | | | | | | | | | | | |

| | | |
|-----------------------------------------|------------------|-----|
| Feedback collected from Students | 02-May-2020 7 | 50 |
| Organised Workshop on CBCS | 17-Jun-2019 1 | 87 |
| Observed Bishnu Rabha Diwas | 20-Jun-2019 1 | 132 |
| Sadbhavana Diwas (Communal Harmony day) | 20-Aug-2019 1 | 36 |
| Women's Equality Day | 26-Aug-2019 1 | 48 |
| Teacher's Day Celebration | 05-Sep-2019 1 | 124 |
| Celebration of Gandhi Jayanti | 02-Oct-2019 1 | 132 |
| International Mother Language Day | 21-Feb-2020 1 | 28 |
| Intellectual Property Rights | 06-Mar-2020 1 | 92 |
| View File | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|------------------------------------|----------------|-----------------------------|--------|
| Institutional | Fee reimbursement | Assam Govt. | 2019 365 | 546940 |
| Institutional | Construction of Girl's Common Room | Assam Govt. | 2019 365 | 100000 |
| View File | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities

No

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- On occasion of "World Environment Day" a plantation programme was organized on 5th June, 2019.
- A workshop on CBCS was organized on 17th June, 2019.
- Proper signages were put up in the College campus.
- "Best Reader Award" was introduced and awarded to two students from B.A. first semester for having highest attendance percentage in library and the highest rate of issuing books from the library.
- Maintaining a congenial academic environment in the College campus.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| To celebrate World Environment Day on 5th June, 2019. | On occasion of "World Environment Day" a plantation programme was organized on 5th June, 2019. |
| To develop in students the love for books, an award is to be introduced for the students with highest attendance percentage in library and the highest rate of issuing books from the library. | "Best Reader Award" was introduced and awarded to two students from B.A. first semester for having highest attendance percentage in library and the highest rate of issuing books from the library. |
| An orientation programme is to be introduced for the new students to make them aware of the newly introduced CBCS in the College. | An orientation programme was organized for the new students to make them aware of the newly introduced CBCS in the College. |
| The faculties of the College are instructed to visit nearby villages for admission drive. | The faculties of the College visited the nearby the villages for admission drive. |
| Proper signage should be provided in the College campus. | Proper signage were put up in the College campus. |

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|------------------------|--------------|
| Governing Body | 11-Feb-2021 |

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

| | |
|--------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Year of Submission | 2019 |
| Date of Submission | 21-Nov-2019 |
| 17. Does the Institution have Management Information System ? | Yes |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | The College has its own website where all the necessary information of the College such as Academic Calendar, admission notices, admission schedules, selection lists, examination notices and timetables, Course Outcome, Programme Outcomes and all the upcoming programmes to be celebrated or organized are uploaded. |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College executes the curriculum designed by the university. The College ensures timely and effective curriculum delivery in a very well-planned manner with the involvement of all the faculty members and committees constituted to serve the purpose.. The activities are organized as per the academic calendar. The academic calendar is the key instrument for smooth and effective transaction of the curriculum and organization and accomplishment of the non-scholastic activities. The academic calendar contains the list of activities to be accomplished including commencement of classes, transaction of curriculum and its completion within stipulated time. Besides the non-scholastic activities, the academic calendar also covers the conduct of examinations. The academic calendar along with the prospectus is provided to the students at the time of admission. It is also provided among the departments for planning of different activities at departmental level and for preparation of teaching materials including teaching plans before commencement of classes. The college circulates a general class routine for smooth functioning of the classes in a disciplined manner. The class routine is prepared by a routine committee under the supervision of academic committee based on the input provided by the Head of the Departments. The Head of the Departments take responsibility of allotting the classes to the teachers considering their interest and area of specialization. Every teacher keeps record of their classes and activities in a register named progress report. This helps the teachers to monitor their own activities and introduce remedial measures if required. Completion of the syllabus is purely maintained by the respective departments (but at the end of every semester the Principal makes a revision of curriculum transaction in a meeting of the academic cell comprising the Head of the Departments). The college arranges tutorial classes, extra classes, seminars, workshops, group discussions for quality improvement. Students are counselled regarding the reference books, rules and regulations under semester system. Student feedback also helps the authority to assess the progress of curriculum delivery. Performance of the students in internal exams helps the teachers to assess effectiveness of the process of curriculum transaction and achievement of its

students. Most of the classrooms of the college are traditional. The teachers try their best to make the classrooms students friendly. They make good use of the blackboards. Gradually the classrooms are converted to digital and smart classrooms to make teaching learning process more effective and learner friendly with application of technology. The necessary learning resources for effective academic development are essentially supplied by the central library. The library is well equipped with the rich and constantly growing collection of books and journals. The departments also have their own libraries with collection of subject specific books. The college encourages the teachers to attend the programmes like Orientation Programmes, Refresher Programmes, Short term Courses, etc. for the constant professional development. They are also encouraged to pursue intellectual and research oriented activities, publication of books, organization of seminars and accomplishment of various projects.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|------------------------------------------------------------|-----------------|-----------------------|----------|------------------------------------------|-------------------------------------------------|
| 1. Certificate course on Basic Statistics | Nil | 01/08/2019 | 90 | Employability | To develop basic ideas on statistics |
| 2. Certificate course on Creative Writing | Nil | 01/08/2019 | 90 | Employability | To develop literary writing |
| 3. Certificate course on Traditional Art Culture of Bodos) | Nil | 01/08/2019 | 90 | Entrepreneurship | To Promote the Traditional Art Culture of Bodos |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil | Nil | Nil |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|-------------------------------------------------------|
| BA | Assamese | 01/08/2019 |
| BA | Bodo | 01/08/2019 |
| BA | Economics | 01/08/2019 |
| BA | Education | 01/08/2019 |
| BA | English | 01/08/2019 |
| BA | Geography | 01/08/2019 |

| | | |
|----|-------------------|------------|
| BA | English | 01/08/2019 |
| BA | Philosophy | 01/08/2019 |
| BA | Political Science | 01/08/2019 |
| BA | Sanskrit | 01/08/2019 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 45 | 0 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|-------------------------------------------|----------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|--------------------------|-----------------------------------------------------------|
| BA | Education | 5 |
| BA | Assamese | 25 |
| BA | History | 9 |
| BA | Philosophy | 5 |
| View File | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

| Feedback Obtained |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Feedbacks on overall development of the institution were collected from various stakeholders, viz. students, parents/guardians and alumni during the current academic year. The feedbacks were collected from both major and non-major students through offline mode by using a pre-designed and pre-tested questionnaire. The analysis of feedback ratings were: 1. 'Excellent' 2. 'Very good' 3. 'Good' 4. 'Satisfactory' 5. 'Poor'. The questionnaires for different stakeholders were prepared by IQAC in the institution internally. After receiving the feedbacks, their ratings have been counted. At the end of the analysis, percentage of ratings were calculated and presented in tabular form. Feedback from teachers were collected on various attributes after adding total of the ratings, the average percentage was calculated and presented in the tabular form. Feedback from parents/guardians was also collected for analysis on 10 attributes related to the institution. Each and every ratings given by the parents/guardians were added and the percentages were calculated. Then</p> |

these were presented in a tabular form. Feedbacks from alumni were collected on 12 different attributes. After analyzing their responses, the results were presented including percentage values in a tabular form. It is important to mention that the questionnaires for each stakeholders contained mainly objective type responses but they urged to put into some subjective responses in the form of suggestions or advices. Considering all these suggestions/advices, all the important suggestions were sorted out and enlisted to submit to the authority for necessary action. The suggestions given were as follows: 1. College campus should be properly cleaned. 2. Library should be digitalized, more reading materials should be incorporated in the library. 3. More and more classrooms should be converted to digitalized and smart classrooms. 4. Due to Covid-19 all the stakeholders suggested to conduct the classes through online mode. 5. Wi-fi connection should be provided in the college. 6. A solar power generation set may be installed

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---------------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BA | Major & General | 550 | 303 | 249 |
| View File | | | | |

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------------------------|
| 2019 | 590 | 0 | 15 | 0 | 0 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|-------------------------------------------------|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 15 | 15 | 21 | 2 | 1 | 3 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At the beginning of each new academic session, the College prepares a detailed plan of action regarding Continuous Evaluation System. Following the rules and regulation of CIE as prescribed by the semester regulation of Gauhati University, the College conducts the examinations in each semester. The academic committee of the College monitors the CIE. In each semester, a separate examination committee is formed for each exam to schedule the date of examination and the instructions of examination. To make the students aware of the pattern of final examination question paper, all the departments set the question paper of sessional examination following the pattern of the Gauhati University question paper and submit it to the examination

committee. The sessional examination is conducted centrally by the College. After the completion of the examination, the answer scripts are distributed to the respective departments for evaluation and the departments submit the marks to the exam committee and also maintain a departmental record of the performance of their students in sessional examination. Assignment, seminar, group discussion, field report and project report also comprise the process of CIE. Based on the performance of the students, the College arranges remedial classes for both slow and advance learners. The slow learners are taken regular remedial classes and they are taught the lessons using simple to complex technique and also by using life related examples. The advance learners are taken regular remedial classes and they are given special assignments related to the syllabus and are asked to present in the classroom.

| | | |
|------------------------------------------------|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 590 | 15 | 1:39 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|------------------------------------------|--------------------------|
| 20 | 15 | 5 | 3 | 6 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---------------------------------------------------------------------------------------------------|-------------|------------------------------------------------------------------------------|
| Nil | Nil | Nil | NA |
| No file uploaded. | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|----------------|----------------|----------------------------------------------------------|-----------------------------------------------------------------------|
| BA | UG | 6th Semester | 20/05/2019 | 01/07/2019 |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At the beginning of each new academic session, the College prepares a detailed plan of action regarding Continuous Evaluation System. Following the rules and regulation of CIE as prescribed by the semester regulation of Gauhati University, the College conducts the examinations in each semester. The academic committee of the College monitors the CIE. In each semester, a separate examination committee is formed for each exam to schedule the date of examination and the instructions of examination. To make the students aware of the pattern of final examination question paper, all the departments set the question paper of sessional examination following the pattern of the Gauhati University question paper and submit it to the examination committee. The sessional examination is conducted centrally by the College. After the completion of the examination, the answer scripts are distributed to the respective departments for evaluation and the departments submit the marks to the exam committee and also maintain a departmental record of the performance

of their students in sessional examination. Assignment, seminar, group discussion, field report and project report also comprise the process of CIE. Based on the performance of the students, the College arranges remedial classes for both slow and advance learners. The slow learners are taken regular remedial classes and they are taught the lessons using simple to complex technique and also by using life related examples. The advance learners are taken regular remedial classes and they are given special assignments related to the syllabus and are asked to present in the classroom.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College has an Academic Calendar for proper functioning of the institution. The academic calendar functions like the radar of the ship in orienting the activities of the College. It has been prepared in following the academic calendar of Gauhati University. The academic calendar plans the curricular, co-curricular, and extra-curricular activities of an academic year before the new academic session begins. The academic calendar of the College streamlines the college activities regarding the conduct of classes, holidays and examinations. The academic calendar includes the dates of reopening, orientation course, commencement of internal tests, commencement of semester examination, important functions of the College, student union election, government, local and institutional holidays and all the important information. Before the commencement of the classes, the academic committee of North Kamrup College prepares the academic calendar of the College and attached it with the prospectus. The academic calendar is distributed among all the departments and students to make them aware of the upcoming events of the College including college week, student union election, holiday list and all other academic and extra-curricular activities. The Head of the Department (HoD) conducts departmental meetings once in a week to ensure the follow up of the directions of the academic committee. The activities planned in the academic calendar are almost performed as per the scheduled time with a very little readjustment.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.northkamrupcollege.org/igac/PROGRAMME%20OUTCOMES,%202019-20.pdf>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|-----------------------------------------------------------|-----------------------------------------------------|-----------------|
| UG | BA | Honors & Regular | 124 | 120 | 96.8 |

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.northkamrupcollege.org/igac/SSS%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Nil | 0 | Nil | 0 | 0 |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|--------------------------------------------|-------------------|------------|
| Intellectual Property Rights Laws in India | Economics | 07/09/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| Nil | NA | NA | Nil | NA |
| No file uploaded. | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| Nil | NA | NA | NA | NA | Nil |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Nil | 0 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|------------|-----------------------|--------------------------------|
| National | Assamese | 1 | 0 |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------------------|-----------------------|
| Hisotry | 1 |
| Assamese | 2 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as | Number of citations |
|--------------------|----------------|------------------|---------------------|----------------|------------------------------|---------------------|
|--------------------|----------------|------------------|---------------------|----------------|------------------------------|---------------------|

| | | | | | | |
|-------------------|----|----|-----|---|------------------------------|-------------------------|
| | | | | | mentioned in the publication | excluding self citation |
| 0 | NA | NA | Nil | 0 | 0 | 0 |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---------------------------------------------|-----------------------------------------------------------|
| Nil | NA | NA | Nil | 0 | 0 | 0 |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 1 | 3 | 1 | 0 |
| Presented papers | 0 | 1 | 0 | 0 |
| Resource persons | 0 | 0 | 1 | 0 |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|-----------------------------|----------------------------------------------|----------------------------------------------------|----------------------------------------------------|
| Awareness on Blood donation | NSS and Students Union | 2 | 26 |
| Cleanliness Drive | NSS | 1 | 38 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---------------------------|------------------------------|---------------------|------------------------------|
| Drama | Uttam Baruah Award for Drama | Assam Sahitya Sabha | 80 |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------------|---------------------------------------------|----------------------|----------------------------------------------------|----------------------------------------------------|
| International Womens Day | Womens Forum, | Rally | 5 | 104 |
| Swachchata Ki | NSS | Cleanliness | 2 | 39 |

| | | | | |
|---------------------------|----------------|---------------------------------------|---|----|
| Sewa | | Drive | | |
| World Environment Day | Green Society, | Installation of Water Harvesting Tank | 5 | 46 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|-------------------------------|-------------|-----------------------------|----------|
| Departmental Faculty Exchange | 23 | Self | 1 |
| View File | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---------------------------------------------------------------------------------|---------------|-------------|-------------|
| Nil | NA | NA | Nil | Nil | 0 |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|----------------------------------------|--------------------|--------------------------------------------|-----------------------------------------------------|
| Computer World | 23/01/2015 | Development of ICT Skill | 16 |
| Biju Ray | 26/01/2015 | Self reliance through Mushroom Cultivation | 11 |
| Madhu Sarania | 26/01/2015 | Learning Vermicompost Processing | 8 |
| Sonali Self Help Group | 21/01/2015 | Learning Weaving skill | 18 |
| Pratima Self Help Group | 19/01/2015 | Learning Cutting and Knitting Skill | 16 |
| B.B. Kishan College | 01/07/2017 | Academic and Cultural Exchange | 6 |
| Himalaya Motor Driving Training Center | 02/02/2015 | Learning Motor Driving Skill | 5 |
| View File | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| | |
|--------------------------------------------------|------------------------------------------------|
| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| 646940 | 400000 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|------------------------------------------------------------------------------------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar halls with ICT facilities | Existing |
| Value of the equipment purchased during the year (rs. in lakhs) | Newly Added |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Newly Added |
| Classrooms with Wi-Fi OR LAN | Existing |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|-------------------------------------------|---------|--------------------|
| SOUL | Partially | 2.0 | 2016 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|-----------------------|----------|---------|-------------|--------|-------|---------|
| | | | | | | |
| Text Books | 8939 | 1423800 | 709 | 80363 | 9648 | 1504163 |
| Reference Books | 2046 | 620294 | 346 | 104960 | 2392 | 725254 |
| e-Books | 0 | 0 | 0 | 0 | 0 | 0 |
| Journals | 1 | 600 | 0 | 0 | 1 | 600 |
| e-Journals | 0 | 0 | 0 | 0 | 0 | 0 |
| Digital Database | 0 | 0 | 0 | 0 | 0 | 0 |
| CD & Video | 0 | 0 | 0 | 0 | 0 | 0 |
| Library Automation | 0 | 0 | 0 | 0 | 0 | 0 |
| Weeding (hard & soft) | 0 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | |
|---------------------------|---|------|---|---|---|------|
| Others(s pecify) | 6 | 8794 | 0 | 0 | 6 | 8794 |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| 0 | 0 | 0 | Nil |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|----------------------------------|--------|
| Existing | 10 | 1 | 1 | 0 | 1 | 1 | 10 | 100 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 10 | 1 | 1 | 0 | 1 | 1 | 10 | 100 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|----------------|
| 100 MBPS/ GBPS |
|----------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--------------------------------------------|------------------------------------------------------------------------|
| Nil | Nil |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|----------------------------------------|------------------------------------------------------------|----------------------------------------|------------------------------------------------------------|
| 212700 | 212700 | 70000 | 65000 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a set of established procedures and policies for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports utilities, computers, classrooms etc, in the utmost possible way. Almost all of the students of the college belong to the rural background as well as TSP area and most of them come from socio- economically weaker families and they can have the maximum benefits out of these facilities. Maintenance of the Laboratory: There is only one laboratory in the college in the department of Education, which is used as part of the undergraduate programme. The laboratory equipment's and other necessary goods are purchased by the office of the principal and purchase committee as per the requirements of the teaching

departments of the college. The record of maintenance of the laboratory equipment's of the Department of Education is maintained by the HOD of the concerned department. Maintenance of Library: The College has one central library, which is run under the supervision of the librarian with two support staff. In order to maintain the library infrastructure and facilities, the Library Committee and the administration is responsible to purchase and procure books, other materials etc., as per the recommendations received from the departments of the college. The text books, reference books, journals etc are arranged in the selves as per Dewey Decimal Classification Scheme. To assist the user in locating the book, self-guides are provided in the library. Apart from the Central Library, all the Departments have their own Departmental libraries and the Departments have their own mechanisms as regards maintenance and utilization of their libraries. Sports Facilities: The College has a large playground and the college provides several indoor and outdoor sports facilities to all the students. The Games and Sports secretary of the Students' Union Body of the college and his/ her professor-in-Charge take the responsibilities of maintaining the sports facilities. There is a gymnasium centre in the college which provides various facilities for physical exercises. There is also a Yoga centre in the college. Computers and IT Facilities: IT facilities are maintained by computer skilled personnel of the college and they also take the responsibilities for the maintenance of computers and smooth functioning of the network facilities in the college. They also look into the college website, up-gradation, biometric services, procurement of every item related to computers. Facilities of Classroom: The maintenance of classrooms is a regular exercise of the college and the cleanliness of classrooms as well as the whole campus is ensured by the Grade-IV workers, sweepers and the NSS Volunteers of the college. All the classrooms are properly maintained by the Grade-IV staffs of the college. The college maintains a good environment for the benefit and welfare of the students. There are various sub-committees in the college and these committees have a good co-ordination in looking after how the physical, academic and support facilities are maintained and utilized in the best possible ways, and in such matters, students are also engaged in it.

<http://www.northkamrupcollege.org/iqac/Procedures%20and%20Policies.%202019-20.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | 0 | 0 | 0 |
| Financial Support from Other Sources | | | |
| a) National | Nil | Nil | Nil |
| b) International | Nil | Nil | Nil |
| No file uploaded. | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|-------------------------------------------|------------------------|-----------------------------|---------------------|
| Birth Anniversary of Hem Chandra Baruah | 10/12/2019 | 100 | Assamese Department |

| | | | |
|---------------------------|------------|-----|-----------------|
| Bodo Language Day | 16/11/2019 | 20 | Bodo Department |
| Mentoring | 05/08/2019 | 120 | Faculty Members |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--------------------|----------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------|---------------------------|
| 2019 | Career Counselling | 0 | 50 | 0 | 4 |

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---------------------------------------------|
| 1 | 1 | 7 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Nil | 0 | 0 | NA | 0 | 0 |
| No file uploaded. | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|----------------------------------------------------|--------------------------|---------------------------------------|---------------------------------------|-------------------------------|
| 2019 | 5 | N k College | Political Science, Bodo and Education | IDOL, NH College' Bodoland University | MA |

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-----------|-----------------------------------------|
| Any Other | 7 |

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|----------|-------|------------------------|
|----------|-------|------------------------|

| | | |
|-------------------------------|---------------|-----|
| Freshers Day | Institutional | 300 |
| Teachers' Day | Institutional | 200 |
| College Week | Institutional | 100 |
| Saraswati Puja | Institutional | 300 |
| Bhupendra Sangeet Competition | Institutional | 15 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| Nil | Nil | Nil | Nil | Nil | Nil | NA |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students of North Kamrup College/ this college have actively participated in various academic, administrative and co-curricular activities. Student representatives are present in various committees such as IQAC, Grievance Redressal Cell, Canteen Committee, Departmental Forum, Purchase Committee, RUSA Committee etc. The college organizes annual students' union election and the elected members constitute various bodies which help in the better regulation of the students and their activities. Every year students' union body organizes freshmen social for the newly enrolled students of the college. Along with that they are also responsible for conducting various competitions during annual youth festival which immensely help in the holistic development of the students. Various competitions from literary and cultural spheres along with games and sports are held throughout the week which acts as a platform for the students to showcase their interests and potential in these respective fields. Students are also seen contributing in creation of wall magazines of their respective departments which enhances their creative faculty. Majority of the students from the college have joined the NSS cell. Students thereby are seen to be involved in various cleanliness drives and activities undertaken by the NSS cell to uplift the nearby communities and villages. This participation undoubtedly enhances their moral and social responsibility towards the society and country in general. Students are also seen to be engaged with the green society of the college. Initiatives taken by the Green society to conserve and preserve the eco-system within the campus and in the greater Baghmara area are also lead by the students. This involvement helps in building environmental consciousness amongst the students. The cultural society of our college also involves students and their participations in various cultural events across the year not only help in their psychological and social growth, but also develop leadership qualities within them. This had helped in creating a brotherhood amidst the students of our campus thereby making the college a ragging free campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

North Kamrup College alumni association has vast contribution in many fields from its inceptions. In the year 2019-20 too, the association contributed in many aspects for the all-round development of the college. The association participated actively in various activities of the college. Sanitation program, plantation drives in and outside the campus as part of environmental consciousness rising etc are done by the association. The association has played a remarkable role in the enrolment aspect of the college. The association put greater effort to increase the enrolment in the college. The association has taken steps like meeting the students, parents of students and others to motivate and encourage them to enrol themselves in this college. The alumni association has donated a steel almirah to the college library in the year 2019-20. This has helped a bit in arranging the books in a convenient way for the students. Apart from all these, the members of the association are found to be actively involved in almost all the activities of the college. Association always extends its possible support and cooperation to the college whenever needed. The college keeps a regular contact with association. When required, the college takes the opinion of the association to solve various problems. The association always offer its active participation in activities organized by the college which reflects the accountability of the association to the college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Under the supervision of the principal the college has various Committees and Cells consisting of members from teaching, non-teaching and student community which try to implement the resolutions adopted for the all-round development of the college. Practice of decentralization is also visible in the celebration of college week. Under the supervision of teachers' various events are organised along with student union secretaries in the college week. The participation of non-teaching staff is also found in various events in the college week. Apart from that the college has Anti ragging Cell to look after the matters related to ragging in the college. Under the leadership of principal, the committee has members from teaching and non-teaching staff and representatives from students' union.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| Industry Interaction / Collaboration | The college has been continuing vocational course on Computer, motor driving training, Mushroom Cultivation, Vermicompost, Weaving, Cutting and |

Knitting in collaboration with the Computer World , Himalaya Motor Driving Training Centre, Mushroom Farmer Biju Ray, Madhu Sarnia, Sonali and Pratima Self Help Group respectively.

Admission of Students

As per University guideline candidates seeking admission to the college in HS/Degree classes must apply in the prescribed form. Students are selected for admission on the basis of past academic record. Meritorious poor students are given preference in admission. As the college is an aided institution, admission of students is done as per Government norms. Merit based admission into different classes/programmes are strictly followed maintaining Roster. State government reservation rules are strictly followed in the admission process of the college.

Examination and Evaluation

The details of the internal and external examination dates are published in the academic Calendar for the students. The departments arrange the date and time of seminar classes, submission of home assignments, sessional examinations, unit tests as prescribed by the examination cell of the college. After the examinations are over the answer scripts are evaluated as per the rules and regulation of Gauhati University. The college follows Semester system with Internal Assessment (IA) set by Gauhati University.

Research and Development

The IQAC encourages the faculty members for developing a research environment in the institution. As a result, teachers of the college have been encouraged to pursue research programmes like Ph.D., M. Phil, publication of research papers etc. In order to encourage research related environment in the college every year college provides the registration fees to one of its teachers in order to attend seminar or conference within the state. Teachers are also encouraged to join Faculty Development Programs (FDP), Minor and Major research projects under various funding agencies. The Research and Extension Education Cell of the college is engaged in research related activities. The Cell publishes Research journal (ISSN) and News Bulletin (Mirror)

| | |
|------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | annually. |
| Library, ICT and Physical Infrastructure / Instrumentation | The library of the college has a collection of 21,600 books of different disciplines. The library also consists of Newspapers, Journals, Magazines, Encyclopaedia of North East, Asomiya Biswakosh various Dictionaries, Women's Encyclopaedia and Guidebooks for Research work and competitive exams. It has separate reading rooms for students and teachers. The college library provides facility of Book Bank to the poor students in their studies. The College has Conference Hall and other support facilities. It has a gymnasium. The college also has a well-developed playground for outdoor games within the campus. For refreshment purpose the college has a canteen with reasonable prices. The college has pure and cold drinking water facility for its students and employees. |
| Human Resource Management | The college has taken the following steps for Human Resource Development: 1. The NSS, Womens Cell and Health Club provide social and health services to the backward classes organizing health camp etc. 2. Counselling the Guardians through home visit by the teachers. 3. Meeting the Alumni through Alumni meet. 4. Counselling the non-teaching staff regarding office management. 5. Encouraging teaching staff to participate in various courses. |
| Teaching and Learning | 1. Special attention is given to advanced learners so that deserving students become able to achieve the goal. 2. Teachers use lecture method of teaching in the classroom and advanced technology (Audio-Visual Aids) during seminar classes. 3. Conducting unit tests, group discussions, and home assignments. 4. Organised educational trips for the students. 5. Motivate students for research activities. 6. Organising remedial coaching classes for backward students. 7. Transparent evaluation of the answer scripts for internal examinations. |
| Curriculum Development | 1. Being an affiliating college under Gauhati University the college at present offers Degree courses in Arts and thereby follows the syllabus as per university norms. 2. The college also provides Higher Secondary Courses and thereby follows the curriculum prepared |

by AHSEC. 3. The college also provides Post Graduate courses/ P.G. Diploma courses (in distance mode) through its Study Centre of IDOL under Gauhati University and thereby follows the curriculum prepared by IDOL. The departments of Assamese, Economics and Bodo provides three months certificate courses and thereby prepare its syllabus.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Planning and Development | An academic calendar is prepared at the beginning of the new academic session for planning the new academic year and it is uploaded in the College website. Meeting intimations and other information are circulated through e-mail in addition to the hard copy. |
| Administration | In case of administration the College has partial implementation of e-governance. All the important notices especially regarding admissions are uploaded in the College website from time to time. Attendance of staff is obtained by both manual and biometric mode. |
| Finance and Accounts | All the essential financial aspects of the College are managed by FinAssam and the Public Financial Management System (PFMS). |
| Student Admission and Support | All the important departmental informations are transmitted through e-mails and e-text to the students. |
| Examination | The affiliating University has made all examination process online under Integrated University Management Software (IUMS) |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-----------------|----------------------------------------------------------------------------|--------------------------------------------------------------------|-------------------|
| Nil | Nil | NA | NA | 0 |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional | Title of the administrative | From date | To Date | Number of participants | Number of participants |
|------|---------------------------|-----------------------------|-----------|---------|------------------------|------------------------|
|------|---------------------------|-----------------------------|-----------|---------|------------------------|------------------------|

| | | | | | | |
|------|----------------------------------------------------|-----------------------------------------------------|------------|------------|------------------|----------------------|
| | development programme organised for teaching staff | training programme organised for non-teaching staff | | | (Teaching staff) | (non-teaching staff) |
| 2019 | Nil | Accounts Management | 26/08/2019 | 26/08/2019 | Nil | 5 |

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|-------------------------------------------------|---------------------------------|-----------|---------|----------|
| Nil | 0 | Nil | Nil | 0 |

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 3 | 3 | 0 | 0 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| i) Group Insurance, GPF, Pension benefit etc. ii) Benefits like special leave, higher studies leave, maternity leave, and child care leave. iii) Employees' Mutual Aid Fund. | i) Group Insurance, GPF, Pension benefit etc. ii) Benefits like special leave, higher studies leave, maternity leave, and child care leave. iii) Employees' Mutual Aid Fund. | i) Poor students aid fund. ii) Scholarship scheme for meritorious students. iv) SC/ST/OBC/Minority scholarship. 1. Apart from receiving Govt. Scholarships 25 students of the college have received LIC, JINDAL Group scholarships. 2. A monetary fund has been provided by Dilip Kumar Lahkar (Rtd. Associate Prof.) through the Teachers' Unit (NKCTU) for giving a helping hand as such to encourage in getting admission into the TDC 1st Semester class with major (Honours) in any subject (English, Assamese, Economics, Pol. Sc., History, Education, Philosophy, Bodo) for students securing 75 marks in the last Higher Secondary Examination, in spite of being |

economically poor. 3. 'Prof. G. B. Madhukalya' award for English Studies offered by Bhabesh Chandra Goswami (Rtd. Associate Prof.) is awarded to students those who secure 80 and above marks in the last Higher Secondary Final Examination - Rs. 2000/- and those who secure 75 to 80 Rs. 1500/-. An additional amount of Rs. 500/- is provided to BPL segment. 4. Along with that the college library has the facility of Book Bank to encourage the meritorious and poor students in their studies. Preference is given to those students belonging to ST, SC, OBC and physically challenged category. Privileges Under Book Bank: No need to pay library caution money. Books are issued for one Semester / Year with the mandatory provision of renewal at the interval of three months. Maximum 04 (four) books are issued at a time 5. The college provides reprographic facilities to students in a concession rate.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Nil

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|----------------------------------------------------------|-------------------------------|---------------------------|
| NKC Alumni Association | 10000 | For purchasing book shelf |
| View File | | |

6.4.3 – Total corpus fund generated

10000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nil | Yes | IQAC |
| Administrative | No | Nil | No | Nil |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The college does not have formally registered parent-teacher association. Interactions of teachers with parents during parent-teacher meetings of different departments come up with new suggestions related to the overall development of the students. 2. Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the dropout of girl students. This has resulted in the increase in overall percentage of girl students in the college. 3. Two guardians are nominated as member of the Governing Body and they used to give their valuable suggestions in every GB meeting for the overall development of the college.

6.5.3 – Development programmes for support staff (at least three)

1. Visit to other colleges to gain practical knowledge in different environment. 2. Office staffs are also deputed to different duties like election duty etc for their development in official skills. 3. Group discussion among the staff on office management

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. As per suggestion vacant posts have been filled up. 2. The college has taken an initiative of providing free health check-up for minimum three girl students. 3. As per suggestion girls' hostel has been constructed inside the college campus.

6.5.5 – Internal Quality Assurance System Details

| | |
|----------------------------------------|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|-------------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2019 | Resolved to organise CBCS workshop | 10/06/2019 | 17/06/2019 | 17/06/2019 | 15 |
| 2019 | Resolved to arrange teacher-guardian meet | 06/08/2019 | 09/09/2019 | 09/09/2019 | 37 |

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| Women's Equality Day | 26/08/2019 | 26/08/2019 | 31 | 17 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---------------------------------------------------------------------------------------|
| Percentage of power requirement of the University met by the renewable energy sources |
| The institution uses LED Bulbs for energy conservation measures. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|----------------------------------------------------------|--------|-------------------------|
| Physical facilities | Yes | 0 |
| Provision for lift | No | 0 |
| Ramp/Rails | Yes | 0 |
| Braille Software/facilities | No | 0 |
| Rest Rooms | Yes | 0 |
| Scribes for examination | Yes | 0 |
| Special skill development for differently abled students | No | 0 |
| Any other similar facility | No | 0 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---------------------------|--------------------------------------------------------------------------|------------------------------------------------------------------------------|------------|----------|----------------------------|------------------------------------------------|--------------------------------------------|
| 2019 | 1 | 1 | 16/11/2019 | 1 | Bodo Language Literacy Day | Promotion of Bodo Language and Bodo Literature | 30 |
| Nil | 1 | 1 | 08/03/2020 | 1 | International Women's Day | Generation Equality | 44 |
| View File | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|----------------------------------------------------|---------------------|-----------------------------------------------------------------------------------------------|
| Code of Conduct for Teachers/ Administrative Staff | 16/12/2019 | The college follows the code of conduct set by the Govt. of Assam, UGC and Central Government |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|-----------------------------------------|---------------|-------------|------------------------|
| Sadbhavana Diwas (Communal Harmony Day) | 20/08/2019 | 20/08/2019 | 36 |
| International Mother-language Day | 21/02/2020 | 21/02/2020 | 28 |
| View File | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. To create a healthy ecosystem within the college campus, the college maintains a good proportion of green plantation and has turned it to a Green Campus. 2. An active Green Society functions in the college in collaboration with the students. 3. Separate dustbins for dry and wet garbage have been installed in the campus. 4. Products with environmental-friendly packing are used. 5. Students, Teachers and Administrative Staffs are encouraged to use bicycles to reduce pollution 6. Reduction of energy consumption at college campus is encouraged by switching off electrical appliances when not in use and turning off lights and fans.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: Relief (material and financial) from College Teachers' Unit provided to nearby villages Objective: The objective of this practice was to help people from nearby villages (poor family and daily-wage earners etc.) to cope with unprecedented financial and material stress relating to COVID-19 pandemic Context: The economic and social disruption caused by the pandemic was devastating. It led to a serious impact on the societal lifestyle causing several newly implemented restrictions by the Government. The College Teachers' Unit, therefore, decided to raise funds and provide some relief to more than fifty family of nearby villages. Practice: The COVID-19 pandemic has led to a dramatic loss of human life worldwide and presented an unprecedented challenge to public health, food systems and the world of work. Many agricultural workers-waged and self-employed- while feeding the world, regularly face high levels of working poverty, malnutrition and poor health, and suffer from lack of safety and labour protection as well as other types of abuse. With low and irregular incomes and a lack of social support, many of them are spurred to continue working, often in unsafe situations, thus exposing themselves and their families to additional risks. Further, when experiencing income losses, they may resort to negative coping strategies. Our college decided to raise funds for similar affected families in order to provide some relief and distributed the same to nearby affected people and local artist. These funds included both material and financial assistance and was handed over to the village council (Gram Panchayat) for further dissemination. Problems Encountered: Restrictions laid by the Government to cope up with Covid-19 especially on travel, transportation and social distancing created some problems which was however subsided with the cooperation of the village council. 2. Title of the Practice: Free and assisted health consultation to girl students in nearby PHE. Objective: The objective of this practice was to

promote women health and hygiene. Context: The college being a rural college with high girl student enrolment gives us an opportunity to make them aware of their physical body and various health issues that might affect them if and when not taken proper care of. Practice: Rural women in India experience poorer health outcomes and have less access to health care than urban women. Many rural areas have limited numbers of health care providers too. Indian women have high mortality rates, particularly during childhood and in their reproductive years. Keeping in mind this significant health disparity between rural and urban women and with an intent to educate our girl students in their prime years about female body and health, the college decided to provide any three girl students whoever approach the Women Cell of the college to the nearby PHE for a free and assisted health consultation each month. Along with educating them about various health profiles including blood pressure, sugar level, weight, haemoglobin rate etc., it benefits the young girls from the college who often get deprived from regular health assistance due to their financial crisis. Problems Encountered: In the initial months the number of girl students who approached the administration was less due to various inhibitions and their shy nature. However, with time the number of girls availing the facility has increased significantly.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.northkamrupcollege.org/igac/Best%20Practice,%202019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Founded on 17th August, 1979 North Kamrup College has trodden a long way with more than three decades of eventful history behind it catering to the needs of students opting for higher education in greater Baghmara area of Barpeta district. Even after the emergence of almost five colleges in the same hinterland North Kamrup College still continues to rightfully claim the status of being a premier institution of this kind by seeing and showering the marks of progress in all respects to the satisfaction of the students and guardians concerned along with the elite education enthusiasts of this vast area. As this rural college is situated in a Tribal Sub Plan Area (TSP), the enrolled students are not from economically prosperous background. Keeping in mind the same, a very nominal fee structure has been maintained during the admission process. Scholarships from the State Government are also provided to these students which ensures better education to the economically challenged students of the college. Apart from academic excellence, the college also pays sincere attention to physical, moral and cultural development of students. Over the years, students have shown active participation in various activities organised by the NSS and in different cultural events that promotes universal values and ethics. The college prepares its students for various competitive examination and skill-based vocations various certificate courses like Certificate Course on Communicative English, Certificate Course on Creative Writing, Certificate Course on Human Rights, Certificate Course on Basic Statistics etc are provided by the college for the students and the nearby community. The principle of Gender Equity is promoted amongst students as well as teachers in the college. The increasing number of female faculty in the institution and the higher number of enrolled girl students is an absolute testimony of the same. This is definitely an act to honour the legacy given by Chandraprava Saikiani the famous Assamese freedom fighter, activist and social reformer from the home-district of the college, Barpeta. Keeping the idea of communal harmony and secularism alive within the campus, the college has a separate Bodo department which provides Major, General, Elective and MIL course to the enrolled

undergraduate students of the nearby village. Along with it, to respect their communal sentiments, Bodo students are allowed to wear their traditional dress as their college uniform. The green campus and the sustainable ecosystem within the college can also be regarded as a distinctive aspect of the college.

Provide the weblink of the institution

<http://www.northkamrupcollege.org/iqac/Institutional%20Distinctiveness.%202019-20.pdf>

8.Future Plans of Actions for Next Academic Year

1. To promote Research Environment in the College Campus, the College plans to publish an e-journal, Insight and also an edited book, Jardiniere every year. 2. The College plans to increase online classes during the period of pandemic (COVID-19). 3. To organize webinars regularly. 4. To provide relief to local society during the period of pandemic (COVID-19). 5. To conduct Academic Audit and Green Audit regularly. 6. To organize awareness programs on COVID-19. 7. The College plans to organize Gender Equity programs and also conduct Gender Audit in the College Campus. 8. Submission of AQAR regularly. 9. To organize teacher-guardian meet regularly.